

## Clinical Lead

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| Program            | headspace Griffith                                  |
| Location           | Griffith  |
| Employment Type    | 1 FTE   |
| Classification     | SCHADS - depending on qualifications and experience |
| Award              |   |
| Travel Required    | As Requested  |
| Applications Close |   |

### About Centacare South West NSW

Our Mission is to actively reach out to and serve vulnerable families and individuals by providing a range of quality targeted services and programs that are flexible and responsive to needs. By building on strengths of individuals, families and communities. And to promote social justice and inclusion.

### Organisational Context

The Clinical Lead is a part of the headspace Griffith team that works closely with the Centre Manager to ensure Centacare’s staff and core business is managed across locations. Centacare South West NSW is proudly a social service agency of the Catholic Church in the Diocese of Wagga Wagga.

We are a member of the wider network of Catholic social service organisation across Australia, known as Catholic Social Services Australia. We are a not for profit, non- government organisation that has been providing professional services to individuals and families since 1991.

We act on behalf of the Diocese to alleviate disadvantage through the provision of services to children, young people, individuals, families and communities in the Diocese.

### Position Purpose

The headspace Mental Health Clinical Leader will work under the direction of the Centre Manager. This position will focus on ensuring excellence in quality care provision by ensuring adherence to the clinical governance and providing quality and appropriately identified services to young people using headspace Griffith services.

The position will maintain a reduced case load of young people to whom focused psychological strategies will be delivered. The position will provide supervisory support to the clinical team within headspace Griffith. This role will also include promoting Centacare and headspace services, along with networking and collaborating with service providers to benefit the communities within the area.

## Position Details

|                |   |
|----------------|---|
| Reports To     | Centre Manager – headspace Griffith   |
| Direct Reports | Headspace staff   |
| Division       | Headspace Griffith  |
| Requirements   | <input type="checkbox"/> National Police Check<br><input type="checkbox"/> Working with Children Check<br><input type="checkbox"/> Possess an unencumbered driver’s license<br><input type="checkbox"/> Proof of COVID-19 Vaccination |

## Relationships

The position liaises with the following stakeholders. This is subject to change.

|                    |   |
|--------------------|---|
| External           | <ul style="list-style-type: none"> <li>• headspace National</li> <li>• NSW State Government Funded Bodies</li> <li>• Other local Non-Government Agencies</li> </ul> |
| Works closely with | <ul style="list-style-type: none"> <li>• Centacare South West NSW Management Team</li> <li>• headspace Griffith staff</li> <li>• Other Centacare Staff.</li> </ul>  |

## Skills & Responsibilities

These Key Accountabilities align with Centacare SW NSW’s strategic and operational goals.

| Skills & Responsibilities | Key Performance Indicators   |
|---------------------------|--|
| Client Support            | <ul style="list-style-type: none"> <li>• Provision of a range of focused psychological interventions for young people with diagnosed or emerging mental health disorders and/or drug problems in line with headspace Clinical Governance Framework and Policies and Procedures.</li> <li>• Provide family support with the aim of assisting family members to find constructive ways to support their young person with mental health or drug and alcohol problems.</li> <li>• Develop, review or contribute to care plans/case conferences in conjunction with Enhanced Primary Health Care Guidelines.</li> <li>• Provide outreach counselling /psycho education programs and services as requested by Centacare South West NSW/ headspace Griffith</li> </ul> |

| Skills & Responsibilities  | Key Performance Indicators |
|--|----------------------------|
| Service Quality  |                            |
| <ul style="list-style-type: none"> <li>• In collaboration with practitioners monitor clients and ensure that appropriate assessment, management and follow up support and referral are provided.</li> <li>• Provide high quality formal professional supervision and education that is in alignment with your accrediting body and promotes the professional growth to both staff and students.</li> <li>• Provide information and recommendations to the Centre Manager in relation to staff supervision, clinical and organisational compliance</li> <li>• Establish and maintain specific and identified linkages within the local interagency networks with active referrals to and from networks to enhance partnerships and improve access to services.</li> <li>• Develop and contribute to community events that ensure families have increased connections and social networks.</li> <li>• Support students to maintain professional records and ensure clinical and administrative standards are maintained in accordance with the current legislation and Centacare's Clinical Governance Framework.</li> <li>• Ensure the use and implementation of evidence base best practice interventions.</li> <li>• Monitor, review and evaluate participant outcomes.</li> <li>• Monitor, review and manage participant waiting lists.</li> </ul> |                            |
| Health and Safety  |                            |
| <ul style="list-style-type: none"> <li>• Adhere and contribute to Work Health and Safety (WHS) by complying with the Work Health and Safety Act 2001, and the organisations WHS management system</li> </ul>   |                            |
| Quality Assurance  |                            |
| <ul style="list-style-type: none"> <li>• Provide statistical reports and information to Centacare SouthWest NSW and headspace Manager as required</li> <li>• Contribute to continuous improvement processes and adhere to Quality Assurance policies</li> <li>• Adhere and contribute to Agency policy and procedures. Work to be consistent with the ethos and ethical standards</li> <li>• Maintenance of patient confidentiality</li> </ul>   |                            |

| Skills & Responsibilities   | Key Performance Indicators |
|---|----------------------------|
| Human Resources   |                            |
| <ul style="list-style-type: none"> <li>• Undertake appropriate supervision on a regular basis and relevant team or peer support activities.</li> <li>• Promote staff and student welfare and wellbeing while and ensure that this is communicated with Centre Manager around additional supports</li> <li>• Participate in professional development and Agency activities as negotiated with the Centre Manager and Clinical Lead</li> <li>• Undertake any other duties as requested by the Centre Manager</li> </ul> |                            |

## Selection Criteria

### Essential

1. Hold tertiary qualifications in Social Work, Psychology, Occupational Therapy, Counselling, Behavioural Sciences or related discipline and have a minimum of 5 years post qualification experience
2. Membership with professional bodies, Australian Counselling Association (ACA- minimum level 4), Australian Association of Social Workers (AASW), Psychotherapy and Counselling Federation of Australia (PACFA) The Australian Health Practitioner Regulation Agency (AHPRA)
3. Demonstrated experience in a wide range of counselling theory and practice and experience in counselling young people and supporting their recovery
4. Demonstrated knowledge and experience with providing formal professional supervision that is in alignment with your professional body
5. Demonstrated experience delivering evidence-based group work and the ability to apply that to a variety of contexts
6. Demonstrated high level of interpersonal skills with a proven ability to participate in a collaborative and supportive manner, and the capacity to work both independently and as part of a team.
7. Sensitivity to the needs of people with special needs including Aboriginal and Torres Strait Islander people, Cultural and Linguistically Diverse clients, and the disabled and disadvantaged.

## Key Values

|            |  |
|------------|--|
| Courage    | We are a strong and sustainable service, with good operational performance to ensure we can meet community needs now and into the future. By maintaining governance and performance frameworks that promote quality services and a professional and skilled workforce.   |
| Respect    | Along with our engaged staff who are leading brand ambassadors for Centacare we will strengthen our community insight through consumer and carer consultation.   |
| Compassion | Community needs are at the heart of everything we do. We are a leading social service agency providing quality services to the vulnerable, continually increasing services to meet the growing needs of our communities.   |
| Faith      | As a Catholic Social Service Agency we are proud of our heritage, spirituality, vocation, and whole person care. We embed Catholic Social Teaching and social justice which guides our work and provides the foundation for our values. By working with the whole person, as an individual, as a family, as a community and as a unique spiritual being. |
| Team       | We are a team. We build a positive team spirit. We watch out for each other. We support each other and we celebrate success. As a team we make a difference.   |
| Excellence | We are a center of excellence. We are innovative and adaptable. We have high standards and ensure best practice approached to our service.   |

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| Reviewer | General Manager – Robyn Gillis | VERSION: | As at 17/01/2023 |
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