

Position Description

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| Position Title | Psychologist |
| Salary Level | Health Professionals Classification and Pay Schedule Level 4.1 |
| Program/Team | Family and Relationship Services/ School Wellbeing Program/Psychosocial |
| Reports To | Regional Manager |
| Location | Wagga Wagga |
| Hours of Work | Full Time |
| Date Approved | 10/01/2020 |
| Approved By | Annemaree Binger |

CENTACARE SOUTH WEST BACKGROUND

Centacare South West NSW is a social service agency of the Catholic Church in the Diocese of Wagga Wagga, covering local regions including the Central and Lower Murrumbidgee, Central and Upper Murray and Hume Regions of Southern New South Wales. Centacare is a member of the wider network of Catholic social service organisations across Australia known as Catholic Social Services Australia.

PURPOSE

We advocate for support and service to vulnerable members of our community. We do this by

- Providing services that are flexible and responsive to needs of our community
- Building strong connections and partnerships
- Empowering Individuals to create change for the better.
- Creating resilient communities by giving all people a voice.

VALUES

- We have total respect
- We advocate
- We empower
- We do the right thing.
- We embrace the power of relationships
- We are a team
- We are a centre of excellence.

POSITION PURPOSE

An exciting new position for Centacare South West, as a registered health professional, Psychologist/ Accredited Mental Health Clinician. This position aims to provide short term evidence based psychological interventions to individuals, children, young people and families with mild to moderate mental health issues. The role will require delivering clinical services and assessment through individual and group interventions, counselling, therapy and programs for mental health, emotional wellbeing and complex family concerns.

Your role will provide a variety of functions including assessments that identify individual strengths, skills as well as needs.

LOCATIONS

This position can be based in Wagga Wagga and where necessary outreach to relevant communities. .

RELATIONSHIPS

Internal: Regional Manager, Family and Communities Program Manager, Team Members and other Centacare Staff

External: Individuals and families, government and none government community service organization agencies such as Department of Communities’ and Justice, department of Social Services, allied health services, mental health services, alcohol and other drug services, domestic and family violence services, homelessness services.

KEY RESULTS AREA

| Key Result Area | Key Tasks |
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| Client Support | <ul style="list-style-type: none"> - Provide short-term evidence-based psychological interventions to people with mild to moderate mental health issues and behavioural disorders. - Undertake psychosocial, psychological and behavioural assessments and provide compilation of reports and letters for patients, insurers, doctors and other health professionals - Develop, review, and close care plans in partnership with participants and their families. - Provide care coordination, case management, case planning and review with key stakeholders for effective wrap around support of children, young people and families. - Provide counselling therapies to Individuals and families. - Deliver individual, group, and family therapy - Collaborate with the multidisciplinary team, partner organisations, and stakeholders to provide the highest possible outcomes for participants. - Develop clinical practice knowledge and expertise through active learning |

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| | <p>within the team.</p> <ul style="list-style-type: none"> - Engage in professional and service development activities. - Maintain clinical files, records, and minimum data set requirements to facilitate good clinical management and accountability. Assess students, parents and families as required for the purposes of therapeutic intervention. - Seek referrals from Centacare Counsellors/allied health professionals for individuals and families who require relevant specialist support and assessment. - Respond to critical incidents identified by Regional Managers. |
| Service Quality | <ul style="list-style-type: none"> - Develop and strengthen Centacare’s model of support for people by liaising with relevant key stakeholders. - Actively maintain knowledge of the application of the MBS relevant to your job role and ensure information about completed MBS items is effectively captured for accurate processing of claims - Work within the legal and ethical frameworks required by the organisation and the psychology profession - Liaise with other community organisations for the purposes of information gathering, referral, or case management support to maximise positive outcomes for clients. - Liaise and report with key personnel in the School Wellbeing Team, Family and Relationship services and Psychosocial services to deliver a professional level of service. - Maintain professional records and accurate statistical data in accordance with Centacare standards of practice. - Ensure clinical and administrative standards are maintained in accordance with the requirements of the Family Law Act 1995 and those of Centacare. - Monitor, review and evaluate client outcomes. - Monitor, review and manage client waiting lists. - Participate in group/peer support activities. |
| Safety | Adhere and contribute to Work, Health and Safety in the workplace |
| Quality Assurance | <p>Contribute to continuous improvement processes and adhere to Quality Assurance policies</p> <p>Adhere and contribute to Agency policy and procedures. Work to be consistent with the ethos and ethical standards</p> |
| Human Resources | <p>Participate in Centacare’s Professional Review and Planning process including reviewing process to better the outcome of young people</p> <p>Comply with all professional development requirements for maintenance of registration as a Psychologist with the Psychology Board of Australia</p> <p>Undertake any other duties as requested by the Regional Manager or CEO.</p> |

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| Centacare Values | Consistently displays the Centacare Values: Respect, Professionalism, Excellence, Commitment and Compassion. |
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DIRECT REPORTS / SUPERVISORY RESPONSIBILITIES

- None

SKILLS & EXPERIENCE REQUIRED:

Qualifications

- Bachelor qualification in Social Work, Psychology. Current and full registration with AHPRA.
- Have a Medicare Provider number (or be eligible and willing to obtain Medicare provider number)
- Working with Children Check and National Police Criminal History Check.

Skills and Experience

- Min 3 years' experience in working with individuals and families across the life span or mental health sector.
- Excellent Interpersonal, counselling and clinical skills
- Effective time management skills
- An outstanding work ethics
- The ability and initiative to work autonomously while being part of a clinical team
- Excellent written and verbal communication skills
- Evidence of clinical supervision and ongoing professional development
- Highly developed relationship building and communication skills and ability to work collaboratively with internal and external stakeholders.
- Experience working in a community based setting.
- Ability to identify and respond to children at risk of harm, and follow agency and legislative requirements relating to child protection.
- Ability to work independently and part of a team.
- Understanding and commitment to the principles of Catholic education and pastoral care and wellbeing, as well as a commitment to the principles of Catholic Social Teaching and the mission, values and strategic goals of Centacare SW NSW.

Other relevant skills

- Available to work flexible hours to meet the needs of the individuals we support
- Ability to manage the administrative tasks associated with the role including verbal and written communication skills and computer competency with Microsoft suite programs.

- Ability to work autonomously and display initiative, self-motivation, time management and solution focused skills.
- Ability to maintain confidential information at all times.
- An ability to listen, reflect and learn

KEY SELECTION CRITERIA

1. Bachelor qualification in Social Work, Psychology. Current and full registration with AHPRA. Have a Medicare Provider number (or be eligible and willing to obtain Medicare provider number)
2. Demonstrated experience/desire working with people including knowledge of and sensitivity to the holistic health needs of individuals and their families around mental health, health and wellbeing needs.
3. Knowledge and understanding of the theory underpinning evidence-based interventions and clinical practice
4. Highly developed relationship building and communication skills and demonstrated ability to work collaboratively with internal and external stakeholders.
5. Highly developed verbal and written communication skills, and the ability to engage with people across the lifespan, health practitioners and external stakeholders
6. Proficiency with technology including the ability to use Microsoft Office applications and the capacity to quickly learn new technologies including electronic client management system packages
7. Current NSW Drivers Licence
8. Criminal History and Working with Children Check

SELECTION PROCESS REQUIREMENTS

National Police Check

Working with Children Check Number must be provided

Two verbal reference checks completed prior to offer being made

**The Employer reserves the right to vary this Position Description and locality of the position in response to the changing needs of the Organisation, funding requirements and the community.*

APPROVAL

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| Approved by: | Annemaree Binger | Date |
| Position Title: | | |
| Incumbent's Name: | | |
| Signature: | | Date: |